

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD  
(CENTRAL TRANSPORT UNIT)

NO.F.4 (8)/2017-CTU-IIUI-

January 06, 2025

**TENDER NOTICE FOR SUPPLY OF LUBRICANTS**

Sealed tenders on F.O.R basis are invited from well reputed Petroleum Firms registered with the Income Tax/Sales Tax Department for **Supply of Lubricants** on credit basis for a large transport fleet of International Islamic University, Sector H-10, Islamabad.

02. Details are available in the Tender Documents which can be downloaded from PPRA/IIUI Websites or obtained from the office of the undersigned during working hours from 8:30 a.m. to 3:00 p.m. on **cash payment** of Rs. 5,000/- as Tender Documents Fee (non-refundable) in shape of Bank Draft/Pay Order up to **January 27, 2025**.

03. Tenders should accompany with earnest money of Rs. 100,000/- (Rupees one lac only) (refundable) in the name of International Islamic University, Islamabad, must reach the undersigned on or before **January 27, 2025** at 11:00 a.m. which will be opened on the same date at 11:30 a. m. in the presence of the bidders/their representatives who may like to attend the opening ceremony.

04. The successful bidder will be awarded a running contract initially for a period of two years extendable for further period with mutual consent as covered under the PPRA rules-2004.

05. The University reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules, 2004.



(Hafiz Amar Raza)

Assistant Director (Transport)

Ph # 051-9019264



INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD  
(CENTRAL TRANSPORT UNIT)

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUBJECT: - **TENDER DOCUMENTS FOR SUPPLY OF LUBRICANTS**

Dear M/s,

You are invited to quote your rates/prices for supply of lubricants as mentioned below on credit and F.O.R. basis for a large transport fleet (i.e. Bedford, Hino, Nissan buses, Coasters, Toyota Hiaces, Tractors, Excavator/Dozer Machine, various models of Cars, Suzuki Vans, Jeeps and Motor Cycles etc.) of International Islamic University, Sector H-10, New Campus, Islamabad:-

- i) **Engine Oil SAE-20W-50 API: grade CF-4/SG (For both Diesel & Gasoline (Petrol) vehicle)**  
OR  
**Engine Oil SAE-20W-50 API: grade CF-4/SL (For both Diesel & Gasoline (Petrol) vehicle)**  
OR  
**Engine Oil SAE-20W-50 API: grade CF-4 (Only for Diesel vehicle)**  
**Engine Oil SAE-20W-50 API: grade SL (Only for Gasoline (Petrol) vehicle)**
- ii) **Gear Oil G-140(GL-4) or equivalent**
- iii) **Bearing Grease MP-3 or equivalent**
- iv) **Hydraulic Oil AW-68 or equivalent**
- v) **Brake Oil**

02. Sealed tenders along with earnest money of Rs. 100,000/- in shape of Pay Order or Call Deposit in the name of "**International Islamic University, Islamabad**" must reach on **January 27, 2025** upto 11:00 a.m. The tenders will be opened on the same day at 11:30 a.m. in the presence of the bidders/their representatives who may like to attend the opening ceremony.

03. Tenders received after the due date/time, lesser earnest money and false statement or over write will not be entertained.

04. Tenders must be in a sealed cover and on the envelope; it must be written in bold letter "**TENDER FOR SUPPLY OF LUBRICANTS**" and should be sent in the name of Assistant Director (Transport), International Islamic University, Sector H-10, Islamabad.



05. The successful bidder will have to execute a running Contract/Agreement initially for the period of two years (extendable for further period) on the same terms & conditions to be agreed between the first party (IIUI) and second party (supplier/bidder) as covered under PPRA Rules-2004.
06. Quality/quantity of Lubricants must be ensured by the firm/supplier. In case of supply of sub-standard/inferior quality of lubricants the firm/supplier is bound to bear the loss occurred to the purchaser. Laboratory check on the expenses of the manufacturer/firm/supplier will be carried out (if found necessary).
07. Damaged supply will not be accepted (if any)
08. The IIUI being an Educational Institute be offered special discount on retail/factory prices.
09. The current price list of the lubricants may be furnished. Increase in prices will be accepted on provision of price list/orders issued by the Govt./Manufacturer from time to time with justification.
10. GST/NTN Number may be mentioned with letter issued by the Govt. with a valid copy of letter issued by the FBR.
11. The supply of lubricants will have to be made within stipulated period to be specified by the IIU in its supply order(s) or mutually agreed. In case of failure, 2% LD charges per month on the total value of the order will be imposed.
12. Taxes, levies and duties will be charged as per Govt. rules (if applicable).
13. Earnest money of the successful bidder will be refunded on completion of contract. In case, he does not act upon the instructions/procedure mentioned above, the earnest money will be forfeited.
14. As per clause-33 of PPRA Rules-2004, the University reserves the rights to accept or reject any/all bid(s)/tender(s).

H. A. Raza  
06-01-2025

(Hafiz Amar Raza)

Assistant Director (Transport)

Ph # 051-9019264



**Note:- (Following information must be filled in by the bidder)**

**COMPANY PROFILE**

- Company/Legal Name: \_\_\_\_\_
- Business Name: \_\_\_\_\_

**TYPE OF ENTITY:**

- (1) Unlisted Public limited Co.
- (3) Private Limited Co.
- (3) Partnership
- (4) Listed Public Limited Co.
- (5) Government
- (6) Sole Proprietorship
- (7) Other \_\_\_\_\_

**INDUSTRY/BUSINESS DESCRIPTION**

- (9) Origin: \_\_\_\_\_
- (10) Manufacturing \_\_\_\_\_
- (11) Sales/Trading \_\_\_\_\_
- (12) Year of Incorporation/Inception: \_\_\_\_\_
- (13) Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_
- (14) E-mail: \_\_\_\_\_ Website: \_\_\_\_\_
- (15) N.T.N. No. \_\_\_\_\_ GST No. \_\_\_\_\_
- (16) Name of Chief Executive/Managing Director/Owner: \_\_\_\_\_

CNIC No. \_\_\_\_\_

- Mode of payment \_\_\_\_\_
- Credit Limit \_\_\_\_\_
- Special discount in price (%) \_\_\_\_\_
- Supplementary package/information \_\_\_\_\_

**AUTHORIZED PERSON:**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No: \_\_\_\_\_

Signature & Stamp: \_\_\_\_\_